BALTIMORE MUSEUM OF ART

10 Art Museum Drive Baltimore, MD 21218

Spring 2026 Internship Program

Education: Interpretation Intern

The BMA's Education and Interpretation Department is seeking a Spring Intern to assist with all aspects of museum and gallery interpretation. This work includes uploading and maintaining digital content to the BMA's Digital Guides and Bloomberg Connects platforms for audio tours, videos, etc. The Intern will create accessibility resources, including visual and verbal descriptions, formatting large print labels, and generating captions and transcripts to increase access for visitors throughout the BMA.

They will also support the department in evaluation strategy implementation, such as surveying, data collection, coding, and reporting. The Intern will gain experience maintaining interpretive spaces and the Joseph Education Center's Experience Gallery and Wall of Wonder. The position may also work on other department projects, as assigned.

Responsibilities

- Upload/Maintain interpretive digital content
- Create accessibility resources
- Support evaluation strategy implementation
- Maintain interpretive spaces

Preferred Qualifications

- Strong organizational skills
- Writing/Communication skills
- Experience working in a database

Proposed Schedule

- This position will work a hybrid schedule
- This position will meet 2-3 days per week, some weekends required
- This position requires availability on March 29th, 2026 for the Matisse exhibition opening.

Spring 2026 Internship Details & Application Instructions

Apply

Please see below for more program details and how to apply. All application materials must be submitted by **Sunday, January 18th, 2026.**

Eligibility

Applicants must meet one of the following criteria:

- Currently enrolled in an accredited Graduate or Undergraduate Program
- Recent graduate from an accredited program (within 5 years)
- PhD candidate

Selected candidates, hired for an internship, will be asked to complete a background screening and drug screening (at the BMA's expense). This is a part of our routine onboarding process.

Please note that if an Internship has a specific education requirement, that will be clearly indicated in the description.

Commitment

The information below indicates general scheduling and commitment requirements for our Internship Program:

- Selected candidates will be expected to work from March 2-May 8, 2026.
- Most positions will meet 2-3 days per week*
- Interns will work 12 hours per week (120 hours total)
- If you require a specific number of hours or are planning to do this Internship for credit, please state your hourly requirements in your cover letter.
 - * A unique schedule will be created with each selected candidate based on their availability.

BMA Internship Program Stipend

Baltimore Museum of Art Interns are awarded a \$2,100 stipend. The stipend is distributed in two installments throughout the Internship.

Required Application Materials

Please submit the following documents to complete your application:

- Cover Letter
- Resume
- Reference(s): contact details should be listed on either your resume or cover letter

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Application Deadline

All materials must be submitted by Sunday, January 18th, 2026.

Submitting Application Materials

Materials may be sent via the following options (please only choose one submission option):

- You may upload and submit your documents through the following form:
 - o https://form.jotform.com/222776153016049
- You may send your documents to the following e-mail address:
 - o <u>internships@artbma.org</u> (please indicate the position or positions you are applying for in the subject line).

Notification of Decision

The application review process will begin after the application deadline has ended. Applicants selected for an interview will be notified in the weeks following that date. All applicants will be notified when a position has been filled.

Any additional questions may be sent to internships@artbma.org. Please, no phone calls.