# BALTIMORE MUSEUM OF ART

10 Art Museum Drive Baltimore, MD 21218

# **Summer 2024 Internship Program**

#### **Curatorial: AAAPI Intern**

The BMA's Curatorial Department is seeking a Summer Intern in the Arts of Africa, Asia, the Americas, and Pacific Islands to assist with exhibition and label copy research for the BMA's Year of the Environment (2025). This is an institution-wide initiative that will involve all areas and aspects of the Museum's work, including exhibitions related to environmental topics.

The Intern will also help to host a professional meeting of American Curators of Asian Art, which will take place at the BMA. The position may also work on other department projects, as assigned.

### Responsibilities

- Assist with exhibition research
- Help with hosting a professional meeting
- Gain experience in label copy research

#### **Preferred Qualifications**

- Strong organizational skills
- Event Planning experience
- Writing/Communication skills
- Interest or experience in non-western art/art history is a plus

#### **Proposed Schedule**

- This position will work a hybrid schedule
- This position will meet 2-3 days per week

#### **Apply**

Please see below for more program details and how to apply. All application materials must be submitted by **Sunday, April 28<sup>th</sup>, 2024.** 

# **Summer 2024 Internship Details & Application Instructions**

#### Eligibility

Applicants must meet one of the following criteria:

- Currently enrolled in an accredited Graduate or Undergraduate Program
- Recent graduate from an accredited program (within 5 years)
- PhD candidate

Please note that if an Internship has a specific education requirement, that will be clearly indicated in the description.

#### Commitment

The information below indicates general scheduling and commitment requirements for our Internship Program:

- Selected candidates will be expected to work from June 24-August 16, 2024.
- Most positions will meet 2-3 days per week\*
- Interns will work **15 hours per week**
- If you require a specific number of hours or are planning to do this Internship for credit, please state your hourly requirements in your cover letter.
  - \* A unique schedule will be created with each selected candidate based on their availability.

#### **BMA Internship Program Stipend**

Baltimore Museum of Art Interns are awarded a \$2,000 stipend. The stipend is distributed in two installments throughout the Internship.

# **Required Application Materials**

Please submit the following documents to complete your application:

- Cover Letter
- Resume
- Reference: contact details should be listed on either your resume or cover letter
- Applicants applying for a Graphic Design position must also include a link to their portfolio

#### **Application Deadline**

All materials must be submitted by Sunday, April 28th, 2024.

# **Summer 2024 Internship Details & Application Instructions**

### **Submitting Application Materials**

Materials may be sent via the following options (please only choose one submission option):

- You may upload and submit your documents through the following form:
  - o https://form.jotform.com/222776153016049
- You may send your documents to the following e-mail address:
  - o <u>internships@artbma.org</u> (please indicate the position or positions you are applying for in the subject line).

# **Notification of Decision**

The application review process will begin after the application deadline has closed. Applicants selected for an interview will be notified in the weeks following that date. All applicants will be notified when a position has been filled.

Any additional questions may be sent to <a href="mailto:internships@artbma.org">internships@artbma.org</a>. Please, no phone calls.