Assistant Art Packer
Curatorial Division

The Baltimore Museum of Art (BMA) seeks an Assistant Art Packer to assure the safe shipment, handling, packing, storage and installation of artwork both within and outside of the museum.

RESPONSIBILITIES
Under the supervision of the Art Packer, responsibilities include but are not limited to:

- Assisting in the design and fabrication of storage boxes and interior fittings for shipping as well as for internal storage.
- Inventorying, maintaining, and repurposing the department’s supply of crates and art carts.
- Assisting in unpacking and repacking works of art from the collections, on loan, or under consideration for acquisition.
- Assisting in the movement of artwork within the building as needed.
- Assisting with local transport.

This full-time, exempt position reports to the Registrar Department Head in the Curatorial Division

QUALIFICATIONS

- Bachelor’s Degree, preferably with a concentration in fine art, art history or design
- 1-3 years art handling experience
- High degree of organization and demonstrated problem solving skills
- Proficiency with hand and power tools
- Strong fabrication skills and attention to detail
- Ability to read and develop shop drawings
- Must be able to lift, carry or push 50-100 lbs, and climb ladders and scaffolding.

BENEFITS
The BMA is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. We are committed to building a culturally diverse staff and strongly encourage all qualified professionals to apply.

We offer a competitive salary and a generous benefits package. For this exempt position we offer medical, dental, vision, prescription, 403b retirement plan with match, long term disability, flexible spending account, museum and restaurant discounts, and reduced fee gym membership. We also offer accrued vacation, holidays, personal days, floating holidays, and sick days.

**SALARY** - $45,000

APPLY
Research shows that women and individuals from underrepresented backgrounds often apply to jobs only if they meet 100% of the qualifications. We recognize that it is highly unlikely that an applicant meets 100% of the qualifications for a given role. Therefore, if much of this posting describes you, then you are highly encouraged to apply for this role.
Please send cover letter, resume, and salary requirements via email to HR@artbma.org with “Assistant Art Packer” Last Name and First Name in the subject line.

Incomplete application materials will not be accepted.

No phone calls please.