



Assistant/Associate Paper Conservator

OVERVIEW

The Baltimore Museum of Art (BMA) is seeking applicants for the position of Assistant/Associate Paper Conservator. The successful candidate will join a dedicated conservation team who work collaboratively with BMA staff across multiple departments including curatorial, registration, installation, and exhibitions to examine, research, and care for works in the BMA collection and on loan to the Museum. The Assistant/Associate Paper Conservator will also engage in other conservation and preservation activities across the Museum, while helping to care for the almost 70,000 works on paper- including prints, drawings, photographs, parchment, and books- in the collection. The BMA holds a world-class collection of more than 100,000 works of art spanning the ancient world to the present. The BMA has recently renovated and opened the Nancy Dorman and Stanley Mazaroff Center for Prints, Drawings, and Photographs and the Ruth M. Marder Center for Matisse Studies.

RESPONSIBILITIES

Responsibilities include but are not limited to:

- Examine, document, and perform conservation treatments on the wide range of works on paper in the Museum's collection.
- Examine, assess, and document the condition of works on paper requested for exhibition and loan.
- Examine and evaluate the condition and media of works on paper that are being considered for acquisition, collaborating closely with curatorial staff.
- Work closely with the Preparator for Works on Paper and the Director of Conservation/Paper Conservator to ensure the safe housing, handling, transit, and display of works on paper.
- Collaborate with other members of the Conservation Department to perform preservation and collection maintenance activities, including monitoring the museum climate and assisting in integrated pest management.
- Identify media, perform analytical analysis, and conduct and disseminate research on works of art on paper.
- Assist in the training and oversight of conservation interns, technicians, and contractors as needed.
- Act as a courier for loans to other institutions.
- Engage in conservation outreach to visitors, staff and other professionals while striving to advance the Museum's commitment to equity and inclusion.
- Maintain and acquire skills and knowledge of current conservation techniques and principles through participation in professional conferences, lectures, and workshops.

This full-time, exempt position reports to the Director of Conservation

QUALIFICATIONS

- Master's degree in art conservation with a specialization in works of art on paper. Experience with the conservation of photographs and time-based media appreciated but not required.
- Several years professional experience in paper conservation, preferably in an institutional setting.
- Ability to communicate and collaborate effectively across departments to care for works on paper.

- Capacity to work independently on projects when needed, while working under the supervision of the Director of Conservation/Paper Conservator.
- Working knowledge of the principles and methodologies of the conservation profession in general as well as those specific to the conservation of works of art on paper.
- Ability to work on multiple projects concurrently, meet deadlines, and communicate clearly in both written and verbal communication.
- Interest in participating in outreach activities and commitment to the BMA's focus on equity and diversity.
- Flexibility and willingness to work on projects that span conservation specialties, working collaboratively with other members of the conservation department.

BENEFITS

The BMA is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability status, protected veteran status, or any other characteristic protected by law. We are committed to building a culturally diverse staff and strongly encourage all qualified professionals to apply.

We offer a competitive salary and a generous benefits package. For this exempt position we offer medical, dental, vision, prescription, 403b retirement plan, long term disability, flexible spending account, museum and restaurant discounts, and reduced fee gym membership. We also offer accrued vacation, holidays, personal days, floating holidays, and sick days.

SALARY \$52,560-\$61,000. The hiring level/salary will be commensurate with position level (Assistant or Associate)

APPLY

Research shows that women and individuals from underrepresented backgrounds often apply to jobs only if they meet 100% of the qualifications. We recognize that it is highly unlikely that an applicant meets 100% of the qualifications for a given role. Therefore, if much of this posting describes you, then you are highly encouraged to apply for this role.

Please send cover letter, CV, and the names and contact information for two references via email to HR@artbma.org with **“Assistant/Associate Paper Conservator” Last Name and First Name** in the subject line.

Incomplete application materials will not be accepted.

No phone calls please.

Position will remain open until filled or a sufficient pool of applicants is received.